



## JOB DESCRIPTION

**POST: Salaried General Practitioner - Intermediate Care**

**SERVICE: Intermediate Care**

**GRADE: Salaried General Practitioner**

**HOURS: A minimum of 2 GP sessions (8.4 hours) with the option to commit to more (subject to negotiation)**

**TYPE OF POST: Medical**

**RESPONSIBLE TO: Clinical Lead for Intermediate Care**

**ACCOUNTABLE TO: Clinical Director for Specialist Adults Community Services**

**LIAISES WITH: Intermediate Care staff, General Practice, Secondary Care, Specialist Services, Social Care, Other Adult Community Services, Patients and Families.**

**WORKBASE: Central Manchester Intermediate Care community bed base**

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### Job Purpose

The salaried general practitioner is a key role within the multi-disciplinary Intermediate Care Team in Central Manchester. The post holder will assess, review and provide primary medical services to patients within the Intermediate Care bed based unit/s. The post will be supported by the wider multi-disciplinary team which includes therapists, nurses, Advanced Nurse Practitioners, Social Workers, Pharmacist Support and Rehab Assistants. The post holder will work closely with the multi-disciplinary team to proactively manage and anticipate the future health needs for patients, developing appropriate care plans with a major focus on delivering high quality, patient centred care.

The post holder will also contribute to the planning and development of the Intermediate Care Service. They will be expected to participate in service development decisions and quality improvement to maintain and develop clinical effectiveness and safety. This includes participation in local and national audit focused on community services.

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### Key responsibilities

#### Clinical

- To jointly provide medical leadership with the Clinical Lead for Intermediate Care.
- To undertake medical assessments of patients admitted into the Intermediate Care bed base; receiving patients with undifferentiated and undiagnosed problems and making assessments of their health and social care needs.



- To deliver primary medical services to all patients staying in the Intermediate Care bed base as required.
- To assess patients for disease risk and early signs of illness and utilise National and local clinical and organisational guidance to support evidence based decision making.
- To organise appropriate diagnostic investigations and treatments as required.
- To review clinical correspondence and results of investigations for all patients on the unit, taking appropriate timely action if required.
- To refer patients to other services either electively or as an emergency if required.
- To work with patients to develop health care plans including realistic goal setting.
- To provide patients with health education and promotion advice where appropriate.
- To provide medical reviews on patients in the Intermediate Care bed base as required and when requested by another member of the multi-disciplinary team.
- To support the patient discharge processes including the organisation of appropriate medical follow up from the Intermediate Care bed base to maintain care continuity.
- To work with and support other healthcare professionals in the team to ensure the best care for patients.

### **Organisational**

- To provide clinical support to the Intermediate Care Home Care Pathway as required.
- To work with colleagues including the GP out of hours provider to ensure that continuous clinical cover is maintained on the Intermediate Care bed based unit.
- To record patient data including assessment, diagnostic and care management and planning decisions on electronic and paper records to the agreed standards within the organisation.
- To promote the utility and effectiveness of Intermediate Care services across primary and secondary care.
- To develop close links with primary care, secondary care, social services and other services for the benefit of patients and the service.
- To undertake appropriate clinical and professional tasks as required by the clinical lead or managers.
- To attend and participate in weekly multi-disciplinary team meetings and undertake any actions which arise in a timely manner.
- To engage in relevant on-going professional development, including undertaking Trust mandatory clinical and corporate training.



- To participate where required in Trust job planning processes and ensure that the Intermediate Care activity is reflected in annual appraisal for revalidation.
- To comply with all relevant policies, procedures and guidelines for the organisation.

### **Development**

- To develop, provide and participate in relevant education and training for the wider multidisciplinary team as required.
- To work with managers and other agencies to develop and evaluate the Intermediate Care service.
- To contribute to relevant clinical audit, clinical policy development and standard setting in liaison with other clinicians across the organisation.
- To provide professional support to other members of the Intermediate Care Service.
- To contribute to the development of associated community services if required.
- To participate in relevant research if appropriate.

### **Infection Control**

It is a requirement for all staff to comply with all infection control policies and procedures as set out in the Trust's Infection Control manual. The postholder is also responsible for ensuring all their staff attends mandatory training, including infection control and to provide support to the Director of Infection Control.

### **Health and Safety**

The Trust has a statutory responsibility to provide and maintain a healthy and safe environment for its staff to work in. You equally have a responsibility to ensure that you do nothing to jeopardize the health and safety to either yourself or of anybody else. The Trust's Health and Safety Policies outline your responsibilities regarding Health & Safety at Work.

The post holder must not willingly endanger him/herself or others whilst at work. Safe working practices and safety precautions must be adhered to. Protective clothing and equipment must be used where appropriate.

All accidents/incidents must be reported to your Senior Manager and documented as per Trust Policy, including the reporting of potential hazards.

### **Safeguarding**

Ensure that the policy and legislation relating to child protection and Safeguarding of children, young people and vulnerable adults are adhered to. It is the responsibility of all staff to report any concerns to the identified person within your department/division or area of responsibility.



**Security**

The post holder has a responsibility to ensure the preservation of NHS property and resources.

**Confidentiality**

The post holder is required to maintain confidentiality at all times in all aspects of their work.

**Team Briefing**

The Trust operates a system of Team Briefing, which is based on the principles that people will be more committed to their work if they fully understand the reason behind what is happening in their organisation and how it is performing.

**No Smoking Policy**

The Trust operates a no smoking control policy, which applies to all staff, patients and visitors and extends to the hospital grounds as well as internal areas.

**THE TRUST IS AN EQUAL OPPORTUNITIES EMPLOYER**

Signed (Employee):

Date:

Signed:

Date:

Review Date:

Manager:

Date:

This job description indicates the main functions of the post holder and may be subject to regular review and amendment in the light of service development. Any review will be undertaken in conjunction with the post holder and in line with Trust policy.